

Legal

B A L T I C

POLAND

2019-20

Legal Baltic business principle is based on simplicity.

RESIDENCE PERMIT



Legal Baltic specialists will prepare for you the optimal course of action to secure **your right to work and live legally in Poland**. The residence permit also eliminates the hassle of travel visa formalities, so you can move freely around Europe.

To take advantage of these opportunities, you need to have the **legal right to stay in Poland, called residence permit in Poland or temporary residence card (zezwolenie na pobyt czasowy)**.

A temporary residence permit in Poland, can be issued from **1 to 3 years for the first time**. Legal Baltic specialists aim is to obtain the maximum possible type, which is 3 years temporary residence permit in Poland.

We will help you to arrange employment, obtain a work permit, prepare all necessary documents and to apply for a residence permit in Poland.

Legal Baltic consultants **will answer all questions** related with residence in Poland and the procedures in order to obtain it.

Employment (Residence) 4200 €

Payment Method

First payment : Advance payment 1400 €

Second payment : Residence permit summation 1400 €

Third payment : Residence permit obtaining 1400 €

Employment visa 1200 €

Payment Method

First payment : Advance payment 600 €

Second payment : When documents are prepared 600 €

Family reunion

Payment Method

Polish residence permit for wife 1800 €

Polish residence permit for every kid 1800 €

RESIDENCE (EMPLOYMENT)



There are several different types of **work visas and work permits in Poland**, as well as exemptions, depending on your employment situation in Poland. You need to get a job offer, work contract and a work permit; once you have that, you can apply for a visa to come to Poland.

Generally speaking, an employing company must prove that it's **legally registered in Poland, that it's solvent and paying into Polish social security** system, and that it guarantees to employ (and pay a salary to) the foreign applicant for the length of work permit and residence permit.

Regarding the job, the company must show that the position can't be filled locally, among other candidates and the Skills and Knowledge of the foreign employee is needed for the company.

A work permit is issued in three copies: one remains in the Voivodship Office, two are transferred to the employer who is required to provide one copy to the foreigner for whom it is issued. A work permit is issued for a fixed period of time, however, for no longer than 3 years.

All payments are included. Preparation of all the required documents for work permit, job offer and a work contract and residence permit in Poland and full management of the process from submission of documents by Legal Baltic, until the decision on granting a residence permit; personal appearance required on the day appointed for taking fingerprints.

The (non-EU) individual for whom the work permit is being obtained then has to apply for Polish National visa (D Visa) before coming to Poland.

The application for granting Polish National visa should be made either 1) at the Polish embassy in the state which issued the travel document or 2) at the Polish embassy accredited to the country in which applicant resides. The visa decision, it takes on average 30 days and the visa issued will have of one year validity.

Then applicant has to come to Poland and apply for Residence Permit in migration department in Poland, and from that point, applicant will have the right to reside in Poland until obtaining residence permit (Even if applicant entrance visa expires) although after residence permit request submission, applicant can go back to the home country as well.

The decision in the Migration Department of Poland will be made within 90 days. Then applicant have to come back to Poland, and Legal Baltic specialists will be assisting applicant for the application of Residence permit card and obtaining it.

Temporary Residence permit in Poland on the ground of employment (work permit), **will be issued for 3 years which can be extended for next 3 years many times.**

The extension of employment residence permit in Poland is typically unlimited for those applicants that can prove their employment condition remains the same, taxes and governmental duties has been paid, have lived at least 183 days in Poland each year and have sufficient funds to support themselves and their family.

After 5 years holding the temporary residence permit, you will be eligible for permanent residency. The permanent residency will entitle you to live and work in Poland indefinitely.

POLAND EMPLOYMENT (VISA)

If you are going to move to work in Poland you will need to apply for a 1 year work visa, based on documents provided by your employer, such as a work contract.

We at Legal Baltic, by analysing your CV are able to assess the labour market conditions and offer you an unskilled job vacancy. This method does not require any qualification or experience.

On this grounds you can apply for a work visa at your nearest Polish embassy.

The price of this package includes **several documents, such as the work permit, employment contract, job offer letter, accommodation permission** and thorough Legal Baltic assistance during the whole process.

It take **around 30 days for a decision from the labour office** and the sending of documents to your country. After submission of the document package in the embassy, it takes from 2 to 4 weeks for the visa decision to be made by the appropriate authorities.

To start the process we need your **CV, passport copy, and a filled application form which we will provide.**

STEP-BY-STEP TIMELINE OF THE APPLICATION PROCESS

Step 1. Documents Preparations

Legal Baltic prepare the necessary documents & Complete set of original paperwork is sent by registered post to Applicant's home address.

Step 2. Visa request

Applicant books an appointment with the Polish embassy in the country of origin or the country of current residence and applies for Visa (D Visa) in order to enter Poland (Applicant must be fully prepared)

Step 3. Visa pick up

On average it takes around 1 month from the date of application submission at the embassy to receiving the decision. The visa must be picked up within one month from the date of grant notification, if not the embassy cancels it.

Step 4. Residence application

Applicant travels to Poland and Legal Baltic specialists assist with the application of Residence permit and prepare the applicant for the interview at Migration Department. The decision on Polish Temporary Residence Permit will be issued during 90 days or less.

Step 5. Residence Permit

At the last step, applicant along with the help of Legal Baltic specialists will pick up the Residence permit card from Migration Department.

Important Notes

In employment cases documents preparation takes 1 months from the date of receiving required documents from an applicant.

The application must be submitted and collected from the Polish embassy in person.

Family members are asked to provide IDs such as passports, birth certificates, marriage certificates.

The application for Visa at the embassy must not be submitted if the intended travel date to Poland is more than 90 days in advance.

LEGAL BALTIC

LEGAL SERVICES



We have a very high success rate, as we work only according to each country's laws and regulations. Therefore we are able to avoid confusion for our client, and ensure a smooth process with high probability of success, if the client provides us with correct documents in a timely manner.



Working with clients and partners all around the world has enabled us to build strong and effective relationships with both clients and partners alike. This allows us to be fully up to date regarding procedures, ensuring that we are able to assist our clients from the very beginning to the end of the process, guiding them along the way.



Our aim as a company is to grow the amount of services we offer and clients we serve, to carve out a larger market share. We have been able to grow year on year, only because of our key principles of honesty, lawfulness and trust with partners and clients alike.

PAYMENT OPTION

1. After receiving preliminary documents, clients service agreement will be prepared and sent by email to print them out and send us back signed original copies. In this step, the client pays agreed advance service fee.
2. When client's application of Residence permit will be submitted, then client pays the second installment of agreed service fee.
3. When client's picks up the Residence permit card, the final agreed payment must be made.

REQUIRED DOCUMENTS

- Passport Copy (Pages which have any info)
- Completed information form (We will send you)
- Police clearance certificate (Translated & apostille)
- Bank Balance remaining certificate (In English)*
- Power of attorney (Translated & apostille)*

- * If required

CONTACTS

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ABOUT US

Legal Baltic business principle is based on simplicity. We strive to make clients cooperation with us simple and easy. Therefore, our employees render their time, work, attitudes and knowledge into particular benefits for each our client. Best proof of our good work is our satisfied clients. We are not looking to make money, we are looking to make business friends.

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